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23 September 1981

MEMORANDUM FOR: Acting Director of Data Processing  
THROUGH : Executive Officer, ODP  
FROM :   
Chief, Management Staff, ODP  
SUBJECT : Management Staff Weekly Report for  
Week Ending 22 September 1981

1983 Target Budget Submission

On 22 September the Comptroller and his staff reviewed the "target" submission which the CIA and other NFIP agencies must prepare by 15 October as a supplement to the 1983 budget estimates submitted to OMB on 15 September. The ODP numbers are due 25 September and the narrative is due on 28 September. The entire ODP budget is included in the ADP Support target. Of the twelve ongoing initiatives in the Agency's 1983 budget, three -- CAMS II, 4C System and SAFE are supported by ODP. (U/AIUO)  (ODP Only)

August Project Activity Report (PAR)

The PAR reports have been delayed an extra week, but are still not late. This delay is due to an unforeseen problem caused by a request we made to have selected records reprocessed with a cost adjustment. (U/AIUO)

Security Violation

There was a security violation charged to a Contractor Employee in Engineering Division on 31 August 1981. Another violation was charged to a Contractor Employee assigned to Applications Division on 1 September. The latter violation involved the exposure of Top Secret information. Both were considered to be first violations with the minimum penalty of an oral reprimand. (U/AIUO)

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OS/ODP Joint Working Group Meeting

The ODP/OS Joint Working Group met on 22 September. Agenda items discussed were disposal of magnetic tapes, the [redacted] Encryption Program, current status of ACF-2, alert system for incorrect log-on attempts, proposed briefing for the Director of Data Processing and the Director of Security, status of Cornell minidisk manager software, training of ISSG personnel by Operations Division, ODP, V-link in the VM System, authorization to access mini-disks, password assignment responsibility and the development of a new password directory. (U/AIUO) [redacted]

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Outstanding Advances

As of 23 September, there are 42 advances outstanding, none of which are delinquent. (U/AIUO) [redacted]

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